

Town of Leesburg

Start Water Service Request - Landlord, Realtor, Agent

Request Type: NEW SERVICE			
Requested Start Date:			
Service Address:			
Billing Address:			
Other Leesburg Accounts: YES	NO		
Customer/Company Name:			
Customer SSN or Company FEIN:			
Phone:			
E-mail Address:			
Set-up Charges: A non-refundable servion deposit must be received prior to establis interest after 3 years of good payment or	shing account. The	deposit will be	e refunded, without
Credit Card Information (Circle One):	MasterCard	VISA	Discover
Card Number:	Expiration Date:		
Signature:	Zip Code for Billing Address:		
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Fax completed form to 703-771-2799 with credit card information for processing; E-mail to watersewer@leesburgva.gov; Or drop off or mail with a \$160 check to Town of Leesburg at Town Hall, 25 West Market Street, Leesburg VA 20176.

We need a minimum of 24 hours notice to start or stop service Monday through Friday, and we are closed on weekends and holidays. Contact us by 3:00pm on Friday to start or stop service on the following Monday.